

LYME HERITAGE COMMISSION
March 27, 2012
MINUTES

PRRESENT: Adair Mulligan, Charlotte Furstenberg, Jane Fant, regular members; Tim Cook, alternate; Simon Carr, Selectperson

ABSENT: Ray Clark, regular member

1. **Guests:** Peter Tenney attended the first 15 minutes of the meeting to get more information about the commission.
2. **Minutes:** The minutes of the February 28th meeting were approved.
3. **Appointments:** There are 2 positions open, one regular and one alternate. The following have expressed interest: Ray Clark, Audrey Brown, Ali Farrar and possibly Peter Tenney. The commission recommended Ray Clark for the regular appointment and decided to postpone a recommendation on the alternate position until after we had heard back from Peter Tenney.
4. **Fund raising:** To date \$8,100 has been received. The check from the Historians has not yet been received. Once that has been received we can go back to the Lyme Foundation for the additional \$2,000 they had pledged. That would bring the total to \$12,100. A request for \$1,000 was submitted to Mascoma for their March deadline. Quite a few people who had been contacted have not yet made a donation. Commission members agreed to call those who have not yet been called and follow up with others who had pledged support.
5. **Liz Hengen:** The contract has been signed with Liz. The first site visit will be May1 & 2. Liz will start at the north end of town and work her way south. There was some uncertainty about whether Liz needed a map and if so, what kind. Adair will talk to Liz about it. Simon will talk to Dave Robbins to see what can be provided.
6. **Background Research:** So far research on 79 houses has been completed. Several questions that had come up were discussed. The commission decided the following:
 - to check in the barn book and copy the cover sheet and all of the photos;
 - to copy all of the house photos in the files;
 - to check for photos in the 250th anniversary book; and
 - that once inventory forms for the first batch of houses have been completed, to go back and check for photos on the historian's computer and for text and photos in *Patterns & Pieces*.
7. **Letter to property owners:** Liz said that permission to walk on a property and take photos could be either written or oral. Jane volunteered to rework the information sheet into letter format. The letter should include permission to come, state that the commission is still looking for donations, and stress that there is no cost to the town and that the commission has no regulatory function. The letter will list the commission members and

give their phone numbers. The homeowner questionnaire will be xeroxed onto the back of the letters. Letters will also be sent to homeowners in the Lyme Common Historic District to let them know that their property has already been inventoried as part of the historic district, to provide them with the information in the files about their property, and to invite them to send us any additional information they might have. The town will provide copying and stationary supplies. Simon will see if he can get mailing addresses for out of town homeowners. Whoever can will get together on Friday, April 6 at 9 a.m. in the town office building to stuff envelopes.

8. **Additional properties:** Adair asked if there were any properties that should be inventoried in May rather than wait until the fall. The Woodards is the only one so far.
9. **Other business:** Jane asked if the commission wanted to review the chapter in the master plan. The commission agreed to review it again once the plan has been presented to the public. Tim passed around a handout on researching old houses that he thought would be helpful when we get to that phase. The commission agreed to ask Ray to organize a meeting with the Amherst group.
10. **Next meeting:** Tuesday, April 24, 2012 at the Town Hall.

Meeting adjourned at 8:34 p.m.

Respectfully submitted,
Charlotte Furstenberg